



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

April 14, 2020

Happy Valley Elementary Library

17480 Palm Ave., Anderson, CA 96007

"The public attended through a Zoom meeting"

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:02 p.m.

2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman Stewart Helmer – Present
Rusty Simmons – Absent

3.0 Pledge of Allegiance – Led by Tim Garman

4.0 Approval of Agenda –

Helen Herd reported to the board there had been a change and there would be no need for closed session.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the amended agenda.

5.0 Presentation – Shelly Craig gave an overview to the board regarding the ways the district is reaching out to the students, including apps that are being used, and what teachers are doing and how they are utilizing their platforms; Shelly also told the board the district is trying to continue as many activities as possible through Zoom meetings.

Helen Herd recognized Shelly Craig with the Staff Appreciation Award for being instrumental in the Distance Learning process. Shelly has put in many, many hours getting things up and going so the district could start the learning process for our students today. She has done a phenomenal job and her hard work is very much appreciated.

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process.

Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

- 6.1 Public Comment Session Opened @ 6:17 p.m.
- 6.2 Persons Wishing to Address the Board – No comments
- 6.3 Public Comment Session Closed @ 6:17 p.m

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting March 10, 2020 and Special Board Meeting March 17, 2020
- 7.2 Approval of Warrants March 1 - 31, 2020
- 7.3 Approve Quarterly Williams Report – January – March, 2020
- 7.4 Personnel:

Employment: Approve employment of Larra Snyder, Food Services Supervisor

Resignation: Accept the resignations of: Caleb Byrne, Teacher; Holly Stratton, Instructional Aide – Effective 06/30/2020 and Kristen Morgan, SDC Teacher – Effective 04/01/2020

On a motion by Stewart Helmer, seconded by Cheryl Frazer, the board voted 4-0 to approve the Consent Agenda.

8.0 Public Hearing – Public Hearing and Proposal for Implementing School Facilities Fees as authorized by Education Code sections 17620 and Government Codes 65995

Comments from the Community – Any persons wishing to address the board on the Proposal for Implementing School Facilities Fees may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

- 8.1 Public Comment Session Opened @ 6:21 p.m.
- 8.2 Persons Wishing to Address the Board – None
- 8.3 Public Comment Session Closed @ 6:21 p.m.

9.0 Discussion/Action Items

- 9.1 Discussion/Action: Approve 2020/2021 School Year Calendar

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the 2020/2021 school year calendar.

- 9.2 Discussion/Action: Approval Resolution #20-14 – Lincoln's Day Observance

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve Resolution #20-14.

9.3 Discussion/Action: Approve Resolution #20-15 – Developer Fee Increase

On a motion by Carla Perry, seconded by Tim Garman, the board voted 2-2 to approve Resolution #20-15. Therefore, due to a tie, the resolution did not pass.
Tim Garman, Carla Perry – Yes Stewart Helmer, Cheryl Frazer – No

Another Public Hearing regarding the Proposal for Implementing School Facilities Fees and a Resolution for the Developer Fee Increase will be held at May's board meeting.

9.4 Discussion/Action: Approve Warrant Signature Card for Electronic Batch Submission

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the Warrant Signature Card.

9.5 Discussion/Action: Approve Updated Confidential/Supervisory Salary Schedule – Reduction in workdays for Food Services Supervisor position

On a motion by Stuart Helmer, seconded by Cheryl Frazer, the board voted 4-0 to approve the Updated Confidential/Supervisory Salary Schedule .

9.6 Discussion/Action: Approve March 2020 Updated Board Policies

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the March 2020 Updated Board Policies.

9.7 Discussion/Action: Approve BP/AR 6158 – Independent Study

On a motion by Stuart Helmer, seconded by Cheryl Frazer, the board voted 4-0 to approve BP/AR 6158.

9.8 Discussion/Action: Approve Surplus of Dirt at the Elementary Site

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the surplus of the dirt at the Elementary Site.

9.9 Discussion: MOU with Certificated Staff

Ms. Herd explained the components of the MOU and stated she is continuing to work with the Certificated Staff to come to an agreement.

9.10 Discussion: MOU with Classified Staff

Ms. Herd gave the board details of the MOU and let them know it has already been agreed to and signed.

9.11 Discussion: LCAP Update

Ms. Herd reported there was no update at this time. Districts are waiting for direction from CDE on how to move forward. She did report that P2 has been moved back to February 29th.

10.0 Information/Discussion Items

10.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Carla Perry commented she had brought in several packs of Girl Scout Cookies for the kitchen staff to add to the lunches that are being handed out to students.

All of the board members are in agreement that it has been amazing to see how the district has responded to the circumstances that are changing daily and thanked all of the staff members for their hard work.

- e) Primary Site Update – Shelly Craig commented how proud she is of her entire staff for stepping up to help, stepping out of their comfort zones, and showing so much compassion and support for our families.
- f) Elementary Site Update – Mr. Dell thanked Shelly for carrying such a large load in getting the district on track to start the Distance Learning process; he commented on how creative the teachers are getting in order to make sure the kids are continuing to learn. He has asked them to connect with their students at least two times per week by phone, text, email, etc.

10.2 Superintendent Update – Ms. Herd reported on the following:

- 1) the California School Nutrition Association provided a gift to the kitchen staff who have continuously worked to provide service to our students
- 2) the maintenance staff have been continuously cleaning and sanitizing all areas within the district; they have added Plexiglas in both offices; Chris Smith build a wooden box to set outside of the elementary school for students to drop off their packets when no one is on campus; the maintenance staff will also start their summer cleaning, repairs, etc.
- 3) interviews will take place this Thursday and Friday through Zoom meetings for possible K-8 teacher openings. Twenty-two (22) people applied and eleven (11) have been chosen for interviews.
- 4) the cameras at the elementary school caught two former students on campus shooting out one of the windows with a BB gun. The picture of the students had been shown on the districts Facebook page and soon after, one of them turned themselves into the Sheriff's office. Both suspects were given a citation for trespassing and were told they were not welcome back on our campuses.
- 5) the elementary school will be getting an Agriculture teacher for 1 period each day starting in the 2020/21 school year.

10.3 Business Manager Update – Beth Roberts reported the following:

- 1) a 3rd Interim budget will be presented to the board at the May meeting due to the district being in a qualified status.
- 2) she anticipates that after the 2020/21 budget is passed at the June board meeting, there will be a 45 day revise since we do not know what will happen with the state budget for next year due to the effects of the Coronavirus.
- 3) the district received a grant for \$8,392 to offset extra costs incurred due to Coronavirus.

4) the district received a \$12,000 grant that was applied for at the beginning of the year. The money will go towards equipment for the Second Chance Breakfast program at the elementary site. Items purchased include a rolling milk refrigerator, a food processor, and steam table pans.

10.4 Enrollment Update as of March 13, 2020 – 491 students – TK – 8th grade & CDS

11.0 Next Meetings

May 13, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elem. Library

June 9, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Elem. Library

June 10, 2020 – 6:00 p.m. – Special Board Meeting – Happy Valley Elem. Library

12.0 Adjourn Open Session

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 4-0 to adjourn Open Session @ 7:38 p.m.

Approved May 13, 2020

Clerk of the Board